



# Haydock High School

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Ref: JWR/KBR

18<sup>th</sup> November, 2019

Dear Parent/Carer

I am writing to inform you that after many years of commitment and work with young people and their families, Mrs Forster will sadly be leaving us on Friday 29<sup>th</sup> November 2019. This was a difficult decision for her to make but she has decided to retire to spend more time with her own family and have a well-deserved rest.

We are really happy for Mrs Forster and wish her well but she will be really missed. I have worked with her for many years and it is clear she is a highly skilled, dedicated and positive member of staff. I would like to take this opportunity to thank her for the support she has offered me, all the other staff and many Haydock High students and their families.

From Monday 2<sup>nd</sup> December 2019, Miss Ward will take up the position of Head of Year 10. She is already working with the year group and is familiar with lots of the young people. We are aware that this transition might be more difficult for some students and will continue to support them during this time.

If you have any concerns, please do not hesitate to contact me.

Thank you for your continued support

Yours sincerely,

Mrs Wright  
Deputy Headteacher