



Ref: JW r / VCh

Date: 3rd March 2020

Dear Parent/Carer

Year 10 Progress Review Evening

I would like to take this opportunity to invite you to our Year 10 Progress Review evening on **Thursday, 12th March 2020 3:30pm – 6:30pm.**

This evening will give you the opportunity to speak with subject teachers regarding your child's attainment and progress. The evening will operate on an appointment system. Students will make appointments with their class teachers on your behalf; they have been given a sheet on which to record their appointment details.

As you will realise, this is a very important evening and therefore I hope that you will be able to attend. For your son or daughter to be successful at school and to reach their full potential, it is vital that both home and school work in partnership.

I would be grateful if you would return the slip below confirming your attendance at this evening by **Friday 6th March 2020.**

Thank you in advance for your much valued support in attending this event.

Yours sincerely,

Mrs J Wright
Deputy Headteacher – Head of Upper School

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Reply Slip: Year 10 Progress Review Evening
(Please return to your form tutor)

Name of Child: Form:.....

I *will/will not be attending the Year 10 Progress Review Evening
(*please delete as appropriate)

Signed: (Parent/Carer) Date: