



Haydock High School

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Our Ref: DH/PA

31st January 2019

Dear Parent/Guardian,

The school Medical Policy has recently been updated with regards to the processes around administering prescription and non-prescription drugs. In accordance with these changes the school will no longer issue non-prescription drugs to your child.

Therefore going forward, the school will not issue non-prescription paracetamol to students. In the past this would be done following a phone call home for permission. So if you would like your child to have access to paracetamol this is your responsibility. You can either provide the tablet for your child to take with them to school or if there is a problem we can call you and you would then be able to visit school to pass the medication on to your child.

In order to provide sufficient notice we will be introducing this new procedure from **Monday 25th February**. Can we ask that during the next two weeks before half term you start to move towards the new system. So if your child needs paracetamol then please provide this for them. We will however still provide paracetamol if essential during this two week transition period and when calling home for permission; we will remind parents that the school will no longer issue paracetamol from Monday 25th February.

Yours sincerely,

Mr P Abram
Head of School